



OFFICE OF THE PURCHASING AGENT

TOWN OF ARLINGTON
730 Massachusetts Avenue
Arlington, MA 02476

Telephone (781) 316-3003
Fax (781) 316-3019

DATE: June 3, 2022

TO ALL BIDDERS

BID NO. 22-25

SUBJECT: Cleaning Services/ Various Town Buildings

ADDENDUM NO. 1

TO WHOM IT MAY CONCERN:

With reference to the bid request relative to the above subject, please note the following:

1. Attached corrected proposal Form (page 8)
2. Delete Page 18, Daycare center
3. Page 17, Recreation office pricing for the Ed Burns Arena
4. Page 8 Paragraph 2, Delete Gibbs School
5. Page 4, Department of Public Works/Buildings A&B
Clarification: 2 (two) man hours per building

ADDENDUM MUST BE ACKNOWLEDGED WITH BID SUBMISSION.

All other terms, conditions and specifications remain unchanged.

Very truly yours,

Town of Arlington

Domenic R. Lanzillotti
Purchasing Officer

TOWN OF ARLINGTON

PROPOSAL FORM

Bid Opening: Bid# 22-25 - Wednesday, June 8, 2022, 10:00 A.M.

Mr. Adam W. Chapdelaine, Town Manager

Arlington, MA 02476

We, the undersigned, herewith submit a proposal for delivering to the Town of Arlington the following in accordance with the Invitation for Bid and Specifications furnished to us:

Exclusions: The Town of Arlington reserves the right to reduce man hours one time per year at the following locations to accommodate changes in available cleaning budget. Reductions of hours will not exceed 15% of the total contract cost. Locations include Town Hall, Gibbs School, Central School, Fox and Robbins Library, Department of Public Works, Robbins Whittemore House, Jarvis House.

All cleaning staff will be required to report for work unless a state of emergency is declared by the Governor of Massachusetts. Staff will be required to report to work 1 hour after the state of emergency has been lifted.

Award based on the Total Yearly Price for year #1. Award will be made based on the lowest yearly price for all the facilities combined.

[Exclude Alternate Pricing for 51 Grove Street from Total Year Pricing.](#)

Provide Hourly Rate for additional service outside the scope of the contract as needed:

\$_____ /Hour